



**TO COUNCILLOR:**

G A Boulter  
C S Gore  
S Z Haq

P Joshi  
J Kaufman  
K J Loydall (Chair)

I K Ridley

I summon you to attend the following meeting for the transaction of the business in the agenda below.

**Meeting:** Audit Committee  
**Date & Time:** Wednesday, 4 October 2023, 6.00 pm  
**Venue:** Civic Suite 2, Brocks Hill Council Offices, Washbrook Lane, Oadby, Leicester, LE2 5JJ  
**Contact:** Democratic Services  
**t:** (0116) 257 2775  
**e:** democratic.services@oadby-wigston.gov.uk

Yours faithfully

Council Offices  
Oadby  
**27 September 2023**

**Anne E Court**  
Chief Executive



**Meeting ID:** 2549

**ITEM NO.**

**AGENDA**

**PAGE NO'S**

**Live Stream of Meeting | Instructions**

**This meeting will be live streamed.**

**Press & Public Access:**

**YouTube Live Stream**

A direct link to the live stream of the meeting's proceedings on the Council's YouTube Channel is below.

<https://civico.net/oadby-wigston/18038-Audit-Committee>

**1. Apologies for Absence**

To receive apologies for absence from Members to determine the quorum of the meeting in accordance with Rule 7 of Part 4 of the Constitution.



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**Telephone:** (0116) 288 8961 **Email:** customer.services@oadby-wigston.gov.uk



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## 2. **Appointment of Substitutes**

To appoint substitute Members in accordance with Rule 26 of Part 4 of the Constitution and the Substitution Procedure Rules.

## 3. **Declarations of Interest**

Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.

## 4. **Minutes of the Previous Meeting**

**3 - 4**

To read, confirm and approve the minutes of the previous meeting in accordance with Rule 19 of Part 4 of the Constitution.

## 5. **Action List Arising from the Previous Meeting**

To read, confirm and note the Action List arising from the previous meeting.

## 6. **Petitions and Deputations**

To receive any Petitions and, or, Deputations in accordance with Rule(s) 11 and 12 of Part 4 of the Constitution and the Petitions Procedure Rules respectively.

## 7. **External Auditors Update (Verbal)**

Verbal Update of the External Auditors

## 8. **Audit Committee Self Assessment Approach**

**5 - 34**

Report of the Interim Finance Manager

## 9. **Internal Audit Progress Update (October 2023)**

**35 - 55**

Report of the Head of Finance / Chief Finance Officer (S151)

## 10. **Revised Internal Audit Plan (2023/24) (October 2023)**

**56 - 64**

Report of the Head of Finance / Chief Finance Officer (S151)

## 11. **Strategic Risk Update (2023/24)**

**65 - 74**

Report of the Head of Finance / Chief Finance Officer (S151)

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